

# INFINITYDANCE COMPANY

Dancer & Parent Handbook



Welcome to the family!

## OUR MISSION

Infinity Dance is committed to provide a quality dance education program for its students; to shine a spotlight on artistic athleticism; to inspire and enhance the lives of its students; and to create forever friendships that circle around our passion for dance.

## #nolimits

## COMMUNICATION

Communication in regards to practices, competitions, etc. are done through our Family Portal in the 'Messages' section. Please be sure to check the portal and website calendar on a regular basis for updates, reminders, and new information. For the latest studio updates, follow our social media handles @infinitydancewi on Facebook and Instagram! It is the parents and dancers responsibility to stay informed by checking the website, portal and/or email. If you'd like to speak to one of our staff members, please send a request to info@infinitydancewi.com and someone will contact you within 48 hours. ***Please do not contact Infinity Dance staff on their private phones, emails, or social media messaging in regards to Infinity Dance business.*** This ensures that your requests are addressed accurately and according to policy.

Q&A: info@infinitydancewi.com

Attendance: attendance@infinitydancewi.com

## MONTHLY TUITION

Tuition is broken down into monthly installments July-June based on a 40-week season, ***not the number of classes in a month.*** We have baked in the schedule to include studio holidays & unforeseen closures. Tuition will be automatically deducted on the first of the month with the debit or credit card on file. Late payments will be assessed a late fee of \$25. If you are having a problem paying your tuition, please see a director privately to make arrangements. This will be strongly enforced! Any declined payments will be subject to bank fees, plus a \$20 administrative fee. Infinity Dance has a no refund policy in effect for all classes.

Monthly tuition includes:

- All company rehearsals
- Company choreography
- Music editing

- Summer technique
- Ballet class \*level specific
- Holiday recital routine choreography \*level specific
- Ballet spring recital routine choreography \*level specific
- Tumbling \*level specific
- Extra rehearsals as needed
- Recital finale choreography and rehearsals

\*Competitions, conventions and additional master class opportunities not included.

Additional practices may be scheduled at the discretion of the instructors/directors. All dancers are required to participate. We do our best to accommodate at least two weeks' notice of these rehearsals, but do ask all may have to be flexible when necessary. Extra rehearsals typically apply before major competitions or performances. Tuition fees reflect holiday breaks & scheduled days off. Rehearsal schedule may be adjusted at the discretion of the Infinity Dance faculty. Any cancellations or changes will be sent via our communication policy. We have baked in extra classes to account for any unforeseen closures throughout the year.

Outstanding balances 120+ days past due will be sent to collections unless alternative payment arrangements have been approved by the with directors.

In the event of shutdown due to government order, state of emergency, pandemic, natural disaster, or any unforeseen closure etc. which causes the studio to no longer be able to offer in-person instruction, reduction of fees for virtual delivery of services will not be in effect.

## ATTENDANCE

Being a member of the Infinity Dance Company takes an enormous amount of commitment. Missing a practice doesn't just affect your dancer, it affects the entire team and staff. We understand that illness and school events may arise. Your dancer may miss five practices during the active season (September-June). If your child will miss more than this, it must be approved by directors ahead of time. More than 5 classes missed will require the dancer to make up the time privately with an instructor. A private lesson will be automatically billed on fifth absence. All private lessons are an additional fee and scheduled based on instructor availability.

Warming up and stretching are pertinent to each rehearsal. Being late could put you at potential risk for injury. Tardiness is also disruptive to the entire class and instructors.

Dancers are expected to be ready to dance (ie. hair secure, shoes on) when the instructor calls them back. Excessive tardiness or absences may result in penalty including possible suspension or termination. If you are so late you miss warm up, you may have to sit out and observe.

Practice the week of competition is mandatory, so please plan your year accordingly. If a dancer misses a practice during mandatory practice, they may forfeit their place in that competition. Zero refunds will be given due to missed practices.

## INJURIES

A practice or competition missed due to injury will require a doctor's note. A dancer will not be allowed back on the floor until medically cleared to do so by a physician. Dancers are still required to sit in on practices and attend competitions. An injury that has resulted in an extended leave will require a minimum of 2 weeks back at 100% to be considered active to compete. Our staff will make the final determination if they are ready to compete. There are no refunds due to an injury. If an injury results in our staff re blocking your place, you will have the opportunity to reactivate your position in the routine once you have recovered and are medically cleared. Dancers are still responsible for all fees during their injury period. Missed material may require the dancer to make up the time privately with an instructor. Additional instruction at the dancers expense.

## PRACTICE RULES

**Rehearsal and class attire: Dancers are required to wear their assigned dress code for a Classes and Rehearsals. Ballet dancers need a leotard, tights and the appropriate shoes for their level. Hair must be completely pulled back in a tight bun secured with bobby pins & hairspray. Directors will send dance wear requirements for each company level through [Nimbly.com](https://www.shopnimbly.com), our online dance store. <https://www.shopnimbly.com/infinitydancewi>**

Dance supplies cannot be stored at the studio. All necessary supplies like shoes, socks, journals, etc. should be brought to each class in a dance bag and taken home each night.

Cell phones are to be turned off and kept in the dancers' bag. Infinity Dance is not responsible for valuables, so keep anything of value at home.

\*\* Any violations could result in a dancer being asked to sit out \*\*

Reusable water bottles should be brought to each practice and taken home nightly. Instructors may require additional equipment such as ankle weights, yoga bricks or flexibility bands. This will be discussed closer to practice or as needed.

Rehearsals are **closed** and observers are welcome to view class through our observation lobby. We do this for the safety and focus of the dancers and their classmates.

## PRIVATE LESSONS

Private lessons are available if a dancer would like extra help to level up skills or for those struggling with technique and/or choreography or if excessive absences occurred. If at any time an instructor feels a dancer is struggling in class, parents will be contacted to talk through options for one on one instruction. A private lesson will be automatically billed for any dancer that misses more than 5 classes. All private lessons are an additional fee and scheduled based on instructor availability. Arrangements for private lessons should be made at the front desk by emailing [info@infinitydancewi.com](mailto:info@infinitydancewi.com). Private lessons start at \$80/hour.

## COSTUMES

Costumes are chosen by the Infinity Dance faculty. Costume fees paid are non-refundable. If a dancer leaves before costumes are distributed, the studio retains ownership of the costume without refund. Costume fees will vary by team level. Costumes will not be distributed to dancers until all fees are paid and current, including tuition. Any damage or loss will be repaired or replaced by the dancer at the dancers' expense. This includes any special handling fees or price increases from suppliers. Season accessories such as shoes, warm up jacket, practice attire, bag, tights, hair items, jewelry, makeup and any additional accessories are a separate fee.

## MONTHLY TUITION

### **Monthly Tuition Costs \*approx. :**

#### **Petite Co. (1 day/week)**

45 min Basic Ballet

45 min Rehearsal - This will include Tap and Holiday

\$115 per month

Kids Co. (2 days/week)

1 hour Ballet

1 hour Rehearsal-Includes 2 competition routines (Jazz & Tap)and Holiday Showcase.

1 hour Tumbling /fall & winter session

\$155 per month

Junior and Teen Co. (2-3 days/week)

1 hour Ballet

3 hour Rehearsal-Includes 2 competition routines(Jazz/Lyrical & Hiphop) Holiday Showcase and Company Production.

1 hour Tumbling/fall & winter session

\$205 per month

Senior Co. (1-2 days/week)

1 Hour Ballet

2 Hour Rehearsal-Includes 2 competition routines(Jazz & Lyrical, 1 performance routine(ie Funk Fusion) Holiday Showcase and Company Production.

\$155 per month

## PRICE SCHEDULE

Tentative Payments Due:

-June: \$35 Dancer Audition Fee

-July: Summer session(July Aug tuition) + Annual Registration

-August: \$100 costume deposit

-September: warm-up jacket, Bag, accessories

-October: Company costumes, Fan gear & misc. performance items (approx. \$75)  
(Costume balance due Oct 15th)

Items may be added depending on needs.

### **Costume breakdown: \$80-\$120 per costume**

Petite Co: 3 costumes - Ballet, Tap, Holiday Show

Kids Co: 3-4 costumes - Ballet, Tap, Jazz, Holiday Show

Junior Co & Teen Co: 4-5 costumes - Ballet, Jazz, Hiphop, Holiday Show, Company Production

Senior Co: 4-5 costumes - Ballet, Jazz, Lyrical, Fusion Funk, Holiday Show, Company Production

Hip Hop Crew: 2 costumes -1 competition and 1 class hip hop costume

Infinity Dance does all costume rhinestoning in house. Parents may be asked to help stone & sew costumes. Rhinestones/appliqués are included in the cost of costumes. Costumes are ordered based off of your dancer's measurements. If a costume doesn't fit based off of measurements, it is your responsibility to have the costume altered.

## CONVENTIONS & COMPETITIONS

What is a Dance Convention?

Dance Conventions are weekend long events where master teachers from across the nation hold classes. Dancers who only participate in the Hip Hop Crew usually attend just one day of classes. Conventions are awesome for young dancers. Our dancers meet dancers from other studios and they are mentored by top-notch professionals. These master teachers inspire young dancers and are great role models. Over the two days dancers take classes in tap, jazz, hip-hop, lyrical, musical theatre as well as have an opportunity to audition for national scholarships to private professional studios. Conventions also include a competition where the master teachers comprise the panel of judges.

**Competition fees are an estimate. Some of our event producers and competitions haven't released their final schedule and fees as of the time of this handbook. Competition fees include coaching & entry fees for competitive company. This does not include any travel expenses. Infinity Dance reserves the right to add/remove competitions on the schedule. We will give as much notice as possible.**

Competitions are **mandatory**! Your teammates depend on you to be there. Competition fees are non refundable. Details for specific competitions will be released as soon as we get them from the venue. Studios don't typically get a schedule of competition until the week of the event. We will share with families as soon as we have a schedule via email. Dancers will be given an arrival time for competition. Dancers are expected to be in costume and competition ready (hair and make up done) when they arrive. Arriving late or not ready may result in your dancer not being allowed to compete that day.

It is imperative that dancers, families and guests of dancers act in a respectable manner. All the dancers, not just Infinity Dance Company dancers, deserve everyone's respect. Infinity Dance has a reputation for positive encouragement and great sportsmanship. Please always be respectful, supportive & kind to all.

## COMMITMENT

Competition team members (Kids, Juniors, Teens and Seniors) make an 11-month commitment to their company, instructors and studio. If a dancer leaves once choreography is completed, the family will be invoiced a \$250 re-blocking fee. A dancer quitting affects the entire team and re-working a routine is costly for the studio and very discouraging to their teammates. Re-blocking fees will be strictly enforced. If a dancer is pulled by parents or coaches for behavioral reasons, a re-blocking fee will be collected. If a re-blocking fee is necessary due to an injury, a fee of \$100 will be charged to cover additional company instructional hours.

**All fees paid are final. Once a dancer leaves the team, there will be no refunds of any sort. Any credits/funds in the dancers account will be forfeited - no exceptions.**

## SOCIAL MEDIA

Any and all social media postings must be favorable and done in good sportsmanship. Abuse of this is grounds for suspension/dismissal. Videos of routines cannot be posted on any social media account until the season is complete and the studio approves it. For older dancers with their own social media- you are *always representing Infinity Dance*. Infinity Dance holds our athletes to a very high standard. If a social media post is deemed inappropriate, you risk your entire company being disqualified for the season. Infinity Dance reserves the right to make a judgement call if a post is brought to our attention. Parents will be notified if anything is deemed inappropriate. We will immediately ask the post be removed. Suspension or dismissal is possible if a post is deemed offensive or inappropriate.

## FUNDRAISING

In effort to reduce costs, we fully support & encourage parent-initiated fundraising committees to be formed. The full responsibility of organizing, distribution of products, and any monies earned is completely in the hands of the parent committee, not Infinity Dance. Parents have the option to fundraise through a variety of ways (i.e. car washes, product sales etc.).

## CODE OF CONDUCT AND SPORTSMANSHIP

It is extremely important that both parents and dancers are respectful to each other, Infinity Dance faculty, members of other studios, choreographers and venues. *Please do not speak or act in a negative manner, to or about anyone, or anything associated*



*with Infinity Dance or their affiliates.* As a dance company, our goal is to teach our dancers respect and sportsmanship and create a positive learning environment. We will not tolerate bullying, gossip, cliques, or drama amongst our athletes or athletes of a different program. If a dancer or parents' actions are not in the best interest of the team or will in any way jeopardize the goals, expectations, reputation or well-being of the team, immediate action will be taken. Violation of sportsmanship will result in disciplinary action, up to and including separation from Infinity Dance.

## TRAVEL

Parents will be responsible for getting their dancer to all events. If for any reason you are unable to attend, please contact the front desk as soon as possible, and/or arrange for your dancer to attend with another family. Travel fees are in addition to your competition fees and tuition. Please review the schedule and plan accordingly. Infinity Dance will do their best to book blocks of hotel rooms when necessary in order to lock in a better rate. We cannot guarantee being able to book everyone together. It is encouraged that all families stay at the same facility when overnight travel is necessary. Infinity Dance faculty and families work to make these events a bonding experience for families and dancers.

## COMPETITION

We hold our dancers to high expectations while attending all competitions. We have received spirit awards and sportsmanship awards in the previous years and would like to continue to uphold the reputation we have. Instructors will NOT be responsible for holding any personal items, so all items should be left with their parents/guardians. Dancers are not allowed to bring any electronic devices backstage. There may not always be an Infinity Dance staffer with our bags.

Dancers MUST be in warm ups for awards and will not be allowed to leave before awards unless cleared by a director. We ask that all teams stay to support and cheer on other teams in our program even if they are done performing. Remember we are a family, and families support one another.

## SOLOS - 'Extras'

There will be a sign up for those dancers interested in solos. These will be at an additional cost and require an additional commitment. Dancers' commitment from last year, along with attitude, work ethic and ability to take corrections will be considered

for placement. We also take into account how well the dancer worked with their company and our faculty. Accounts MUST be current and payment HISTORY must be in good standing in order to have the opportunity for an "extra". The final decision for 'extra' assignments will be at the discretion of the directors.

A limited number of solo choreography will be available with the Infinity Dance faculty. Solos are a first-come, first-serve basis.

Private lesson instruction available starting at \$80/hour. Infinity Dance reserves the right to remove an 'extra' at any time. Extra fees are non refundable. All choreography belongs to Infinity Dance.



## **COMPANY HANDBOOK ACKNOWLEDGEMENT**

- I acknowledge receipt of the Infinity Dance Company handbook.
- I acknowledge to have read the Infinity Dance Company handbook in its entirety and agree to adhere to all Infinity Dance policies.
- I acknowledge Infinity Dance reserves the right to make changes to the Infinity Dance Company handbook.
- I acknowledge Infinity Dance reserves the right to review any extenuating circumstances and/or exceptions to the Infinity Dance Company handbook on a case-by-case situation at the discretion of the studio directors.
- I understand that failure to adhere to these rules by myself, my spouse, or guests may result in revocation of my membership to Infinity Dance at any time.

### **AGREEMENT**

By signing this Acknowledgement, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding.

### **CERTIFICATION OF UNDERSTANDING**

I also understand, acknowledge, agree and certify that:

I accept my responsibilities in the use of electronic signatures as described on this form. My execution of any form of an electronic signature function performed on an Infinity Dance Company, LLC platform to be the legally binding equivalent of my traditional handwritten signature, and that I am accountable and responsible for actions performed under such an electronic signature.